



RESOLUTION 2025-09-24 (2)

Date: September 24, 2025

To: THA Board of Commissioners

From: April Black
Executive Director

Re: Authority to Amend THA's Service Agreement with Pacific Northwest Interiors, LLC (dba: CS Floors) for THA Taxable Properties.

This resolution would allow Tacoma Housing Authority's (THA) Executive Director to execute a contract Amendment with CS Floors for THA Taxable Properties.

BACKGROUND

Currently THA share flooring repair and replacement for unit turns between two main vendors, Great Floors and CS Floors. THA released a Request for Proposal (RFP) for Flooring Services and awarded a contract to CS Floors for \$100,000 (CO-2025-005637). Great Floors was not responsive to the RFP, and their contract is set to expire at the end of the year. THA is authorizing more work to go to CS Floors. To account for the increase in work, THA seeks to add an additional not to exceed \$400,000 to CS Floors' contract to ensure funding through the end of the current contract term, which is March 31, 2026. This Amendment is to seek Board Approval to amend the contract for an additional \$300,000.

RECOMMENDATION

Approve THA to amend the current taxable contract with CS Floors (CO-2025-005637) by adding an additional \$300,000 to bring the total contract value to \$400,000.



RESOLUTION 2025-09-24 (2)

(Authority to Amend THA's Service Contract with CS Floors for Taxable Properties)

A **RESOLUTION** of the Board of Commissioners of the Housing Authority of the City of Tacoma

WHEREAS, THA entered into a contract with CS Floors for Flooring repair and replacement for Taxable properties; and

WHEREAS, THA seeks to add an additional \$300,000 to the Taxable properties contract; and

WHEREAS, THA's Procurement Policy requires Board Approval for contracts greater than \$150,000 when previously authorized by a Board approved budget; now, therefore, be it

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington that:

THA is approved to enter into an Amendment with CS Floors for flooring repair and replacement for THA's taxable properties.

Approved: September 24, 2025


Stanley Rumbaugh, Chair