



RESOLUTION 2025-07-23 (1)

Date: July 23, 2025

To: THA Board of Commissioners

From: April Black
Executive Director

Re: Authority for Multiple Procurement Actions

This resolution would allow Tacoma Housing Authority's (THA) Executive Director the authority to execute 10 Contracts that are required to be approved by the Board of Commissioners per THA's Procurement Policy.

BACKGROUND

THA Owned Contracts for Non-Taxable Properties

Gordon Thomas Honeywell

THA entered into a contract with Gordon Thomas Honeywell (Contract #2021-004785) that was previously approved by *BOC Resolution 2024-02-28 (1), Contract Amendment to Increase Funds for Gordon, Thomas, Honeywell Legal Services Contract* for a total of \$300,000. This Amendment is to seek Board Approval to extend the contract until 12/31/2025 and to cover expenses and additional projected costs through the end of the current year estimated to be \$650,000. The new contract total is \$950,000.

Great Floors

THA entered into a contract with Great Floors (Contract #2022-005289) that was previously approved by *BOC Resolution 2024-10-23 (7), Authority to Amend Contract with Great Floors* for a total of \$900,000. This Amendment is to seek Board Approval to cover additional expenses through the end of the contract, which is estimated to be an additional \$385,700. The new contract total is \$1,285,700

Carahsoft Technologies

THA entered into a contract with Carahsoft Technology Corp. (Contract #2022-005187) and will exceed the Executive Directors signing authority before the end of the contract. This Amendment is to increase the contract's value to \$150,000.

Holiday Parks HVAC

THA entered into a contract with Holiday Parks for HVAC at our Non-Taxable Properties (Contract #2020-004675) and will exceed the Executive Directors signing authority before the end of the contract. This Amendment is to increase the contract value by an additional \$140,115. The new contract total is \$240,115.

Contracts owned by Entities – Taxable Properties

Holiday Parks HVAC

THA entered into a contract with Holiday Parks HVAC at our Taxable Properties (Contract #2020-004673) that was previously approved by *BOC Resolution 2024-10-23 (6), Authority to Amend THA's Service Contract with Holiday Parks* for a total of \$505,320. This Amendment is to seek Board Approval to cover additional expenses through the end of the contract, estimated to be \$164,540. The new contract total is \$669,860.

Total Home Maintenance

THA entered into a contract with Total Home Maintenance (Contract #2024-005539) for a total of \$100,000. This Amendment is to seek Board Approval to cover additional expenses through the end of the contract. The new contract total is 425,000.

WB Sprague Pest Control

THA entered into a contract with WB Sprague (Contract #2023-005323) for a total of \$100,000. This Amendment is to seek Board Approval to cover additional expenses

through the end of the contract, estimated to be \$188,100. The new contract total is \$288,100.

E-Squared Camera Systems

THA entered into a contract with E-Squared (Contract #2021-005048) for a total of \$180,000. This Amendment is to seek Board Approval to cover additional expenses through the end of the contract, estimated to be \$146,360. The new contract total is \$326,360

Performance Systems Integration

THA entered into a contract with PSI (Contract #2023-005345) for a total of \$250,000. This Amendment is to seek Board Approval to cover additional expenses through the end of the contract, estimated to be \$205,000. The new contract total is \$455,000.

Patron Contracting

THA entered into a contract with Patron (Contract #2024-005535) for a total of \$100,000. This Amendment is to seek Board approval to cover additional expenses through the end of the contract. The new contract total is \$300,000.

RECOMMENDATION

Approve THA's Executive Director to Amend the following contracts:

Gordon Thomas Honeywell
Great Floors
Carahsoft
Holaday Parks HVAC Non-Taxable Properties
Holaday Parks HVAC Taxable Properties
Total Home Maintenance
WB Sprague Pest Control Company
E-Squared Camera Systems
Performance Systems Integration
Patron Contracting



RESOLUTION 2025-07-23 (1)

Authority to Amend multiple THA contracts

A **RESOLUTION** of the Board of Commissioners of the Housing Authority of the City of Tacoma

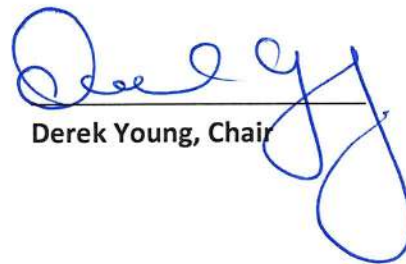
WHEREAS, THA's Procurement Policy requires Board Approval for contracts valued greater than \$150,000; and

WHEREAS, THA seeks to increase the value of existing contracts per attached Schedule A, with Gordon Thomas Honeywell, Great Floors, Carahsoft, Holaday Parks HVAC Non-Taxable Properties, Holaday Parks HVAC Taxable Properties, Total Home Maintenance, WB Sprague Pest Control Company, E-Squared Camera Systems and Performance Systems Integration, Patron Contracting; and

WHEREAS, Board of Commissions authorizes THA's Executive Director to execute these Contract Amendments, now, therefore, be it

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington, THA Executive Director will execute an Amendment for each of the contracts to fulfill Procurement Policy signing authority requirements.

Approved: July 23, 2025


Derek Young, Chair