



RESOLUTION 2024-02-28 (1)

Date: February 28, 2024

To: THA Board of Commissioners

From: April Black
Executive Director

Re: Contract Amendment to Increase Funds for Gordon, Thomas, Honeywell Legal Services Contract

This resolution is to approve Tacoma Housing Authority's (THA) Executive Director to execute an amendment that increases funds for the Gordon Thomas Honeywell legal contract.

BACKGROUND

THA issued a Request for Proposal (RFP) on August 10, 2020, for legal services.

On January 29, 2021, THA issued a Notice to Award the contract to Gordon Thomas, Honeywell (GTH).

THA executed a contract with GTH on February 19, 2021. The contract term was for three years and included two options to extend for a period of one year each. The contract was for \$50,000.00.

THA has expended \$151,495.68. That created an overage of \$101,495.68.

THA recommends executing a contract amendment that increases the contract value to \$300,000.00. This will allow THA to satisfy the deficit and have funding available for their continued services through their first option to renew which will expire on February 19, 2025.

RECOMMENDATION

Approve Tacoma Housing Authority's Executive Director to sign an Amendment with Gordon, Thomas, Honeywell for an additional \$250,000.00 to continue to use their services.



RESOLUTION 2024-02-28 (1)

(Executive Director Approval to Execute a Contract Amendment to Increase Funds for Gordon, Thomas, Honeywell Legal Services Contract)

A **RESOLUTION** of the Board of Commissioners of the Housing Authority of the City of Tacoma

WHEREAS, in compliance with Tacoma Housing Authority's procurement policy, THA issued an RFP for Legal Services; and

WHEREAS, THA issued a Notice to Award to Gordon, Thomas, Honeywell; and

WHEREAS, THA entered into a contract with Gordon, Thomas, Honeywell for \$50,000.00; and

WHEREAS, THA recommends executing a contract Amendment for \$250,000.00 increasing the total value to \$300,000.00; now, therefore, be it

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington as follows:

Approve THA's Executive Director to execute a contract amendment with Gordon, Thomas, Honeywell for an additional \$250,000.00.

Approved: February 28, 2024


Dr. Minh-Anh Hodge, Chair