



RESOLUTION 2023-09-27 (4)

Date: September 27, 2023

To: THA Board of Commissioners

From: April Black
Executive Director

Re: Approval to Execute a New Unarmed Security Contract

This resolution would authorize Tacoma Housing Authority's (THA) Executive Director to negotiate and, if those negotiations are successful, to award a contract to Pacific Security for unarmed security services at THA's housing developments in an amount not to exceed \$200,000. If those negotiations are not successful, the Executive Director is authorized to negotiate and, if those negotiations are successful, to award a contract to the next proposer in turn as reflected in the RFP evaluation process.

BACKGROUND

THA seeks to change its security firm to provide unarmed security services at its properties. On July 18, 2023, staff issued a Request for Proposals (RFP) for firms interested in performing this work. The work consists of daily patrols of THA sites (except Salishan), communication with residents, communication with the Tacoma Police Department, ticketing and towing vehicles, issuing notices, responding to alarms, and generally deterring criminal activity through enforcement of community rules.

The Salishan Association will execute its own contract for unarmed security because the Salishan Association pays for and oversees security at that community.

THA received seven (7) proposals and interviewed the three top scoring firms. The review committee including THA staff from the Property Management and Executive Departments and the Salishan Association.

This contract will result in a change in security services from the current contract. Pacific Security is based in Olympia and has a staffing model in place to ensure THA has consistent coverage and

additional coverage on an as-needed basis. Pacific Security has a robust portal that THA staff can use to download routine and incident reports and identify trends based on incident type, property or unit. We are hoping for improvement in collaboration between our security services vendor and Property Management department. We believe this will be a positive change for THA's communities.

RECOMMENDATION

Approve Resolution 2023-09-27 (4) authorizing THA's Executive Director to negotiate and, if those negotiations are successful, to award a contract to Pacific County Security for unarmed security services at THA's housing developments in an amount not to exceed \$200,000. If those negotiations are not successful, the Executive Director is authorized to negotiate and, if those negotiations are successful, to award a contract to the next proposer in turn as reflected in the RFP evaluation process.



RESOLUTION 2023-09-27 (4)
(Approval to Execute a New Unarmed Security Contract)

A **RESOLUTION** of the Board of Commissioners of the Housing Authority of the City of Tacoma

WHEREAS, Tacoma Housing Authority issued a Request for Proposal (RFP) for unarmed security services on July 18, 2023; and

WHEREAS, THA received and scored seven (7) proposals; and

WHEREAS, The top 3 proposers were interviewed in person; and

WHEREAS, The top proposers were interviewed virtually; and

WHEREAS, After the final interview process, Pacific Security was the overall top scoring responsive proposer; and

WHEREAS, THA has provided budget authority within each of the Projects to allow for unarmed security services; now, therefore, be it

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington as follows:

THA's Executive Director is authorized to negotiate and, if those negotiations are successful, to award a contract to Pacific County Security for unarmed security services at THA's housing developments in an amount not to exceed \$200,000. If those negotiations are not successful, the Executive Director is authorized to negotiate and, if those negotiations are successful, to award a contract to the next proposer in turn as reflected in the RFP evaluation process.

Approved: September 27, 2023


Dr. Minh-Anh Hodge, Chair