

Required Documents Checklist

We need these documents for each adult household member



Identification

- Adult:** Photo ID, Driver's License and Social Security Card (18 & Older)
- Children:** Birth Certificate and Social Security Card
- Alien Registration/Permanent Resident Card** (if applicable)

Income

- Social Security/SSI Income:** Award Letter
- Employment:** Pay stubs from past 3 months & employer's fax number
- Child Support:** Statement from Support Enforcement
- Unemployment:** Pay stubs from past 3 months
- TANF, GAU, or VA:** Statements or Award Letter
- Pension, Retirement, Other:** Statements past 3 months or Award Letter
- Self Employed:** Last filled income tax with profit and loss statement
- All Other Sources of Income:** For example, online accounts or other online income source - statements for the past 3 months

Expenses and Deductions

- Childcare:** DSHS Award/Change Letter
- Medical:** Receipts for expenses not covered by insurance in the past 3 months
- Paid Child Support Statements:** Through a local or state agency like Support Enforcement or DSHS