



RESOLUTION 2023-05-24 (2)

Date: May 24, 2023

To: THA Board of Commissioners

From: April Black
Executive Director

Re: Procurement Policy Re-write

This resolution would allow Tacoma Housing Authority to contract with Stoel & Rives, LLP to revise THA Procurement Policy (PCI-01). The last Policy re-write was authorized in 2016 by Resolution 2016-12-14 (10) and was updated by Colm Nelson, formerly of Foster Garvey, and currently with Stoel & Rives, LLP.

BACKGROUND

THA seeks to secure the legal services of Stoel & Rives, LLP, to assist THA in reviewing, revising, and updating its Procurement Policy. Specific areas under review include, but are not limited to:

- Update required Federal Clauses Addendum.
- Update Washington State Required Clauses for Public Work's contracts.
- Evaluate current barriers to contract and procurement processes.
- Include additional language to set MWBE goals for the agency for equity in procurement and contracting.
- Review current signing authority thresholds.
- Evaluate having one policy for THA owned properties and another policy as it relates to Private Entities.

RECOMMENDATION

Staff recommends contracting with Stoel & Rives, LLC to review and update THA's Procurement Policy.



**Tacoma
Housing
Authority**

Executive Director
April Black

Board of Commissioners
Shennetta Smith, Chair | Dr. Minh-Anh Hodge, Vice Chair
Stanley Rumbaugh | Derek Young | Pastor Michael Purter

RESOLUTION 2023-05-24 (2)

Procurement Policy Re-Write

A **RESOLUTION** of the Board of Commissioners of the Housing Authority of the City of Tacoma

WHEREAS, Tacoma Housing Authority re-wrote the current procurement policy in 2016 by resolution 2019-12-14 (10); and

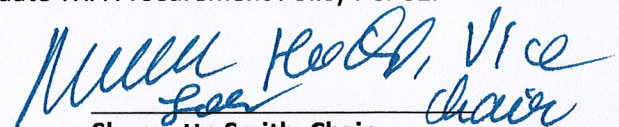
WHEREAS, THA wishes to revise and update THA Procurement Policy PCI-01; and

WHEREAS, THA wishes to seek the legal advisement of Stoel & Rives, LLP; now, therefore, be it

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington as follows:

Tacoma Housing Authority is authorized to review, revise and update THA Procurement Policy PCI-01.

Approved: 2023-05-24


Shennetta Smith, Chair