



TACOMA HOUSING AUTHORITY

Policy No.	HR-40.10
Policy	Smoke Free Workplace
Date	September 27, 2009

1. Purpose

THA intends this policy to serve two primary purposes. **First**, it seeks to help fulfill THA's obligation to provide a safe and healthy workplace to all its staff and to its visitors. **Second**, it seeks to comply with local and state law requiring smoke free workplaces.

2. Sources for Policy

- ▶ Washington Industrial Safety and Health Act, RCW 49.17.060; Chap. 296-800 WAC;
- ▶ Washington Clean Indoor Air Act, Chap. 70.160 RCW
- ▶ Smoking, Tacoma Municipal Code, 5.16 TMC
- ▶ Tacoma-Pierce County Board of Health, Resolution No. 2003-3527

3. Scope of Policy

This policy applies to all THA employees and all THA facilities and vehicles, EXCEPT this policy does not apply to tenants smoking in the interior of tenant apartments where such smoking is permitted. The rules of tenancy for particular residential buildings will govern any restriction on smoking in the interior of tenant apartments.

4. Who is Responsible for Implementing Policy

Who	Responsibilities
<i>All Staff</i>	<ul style="list-style-type: none"> ▶ To refrain from smoking in THA facilities and vehicles; ▶ To inform all visitors that smoking is prohibited in all THA facilities and vehicles

5. Definitions

<i>Smoking</i>	Means the inhaling, exhaling, burning or carrying any lighted cigar, cigarette, pipe, weed, plant or other substance.
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6. Forms Associated with this Policy

[No entry.]

7. Policy

Smoking is not permitted in any THA facility or vehicle, except this prohibition does not apply to smoking in the interior of tenant apartments where smoking is permitted. Smoking is not permitted within twenty-five (25) feet from entrances, exits, opening windows, and ventilation intakes for any THA facility.