

Required Documents Checklist

We need these documents for each adult household member



1) Identification

- Adults:** Photo ID and Social Security card
- Children:** Birth Certificate and Social Security Card
- Alien Registration / Permanent Resident Card (if applicable)

***You must bring originals of all the above documents to orientation**

2) Income

- Social Security/SSI Income:** Award Letter
- Employment:** Pay stubs from past 3 months & employer's fax number
- Child Support:** Statement from Support Enforcement
- Unemployment:** Pay stubs from past 3 months
- TANF, GAU, or VA:** Statements or Award letter
- Pension, Retirement, Other:** Statements past 3 months or Award letter
- Self Employed:** Last filed Income Tax with Profit and Loss Statement
- All Other Sources of Income:** Like online accounts or income from online sources

3) Expenses and Deductions

- Childcare:** DSHS Award/Change Letter
- Medical:** Receipts for expenses not covered by insurance in the past 3 months
- Paid Child Support Statements** through a local or state agency like Support Enforcement or DSHS.