



# TACOMA HOUSING AUTHORITY

## BOARD OF COMMISSIONERS MEETING MINUTES ANNUAL SESSION WEDNESDAY, August 24, 2016

The Commissioners of the Housing Authority of the City of Tacoma met for an Annual Session at 1724 East 44<sup>th</sup> Street, Tacoma, WA at 4:45 PM on Wednesday, August 24, 2016.

### 1. CALL TO ORDER

Vice Chair Banks called the meeting of the Board of Commissioners of the Housing Authority of the City of Tacoma (THA) to order at 4:50 pm.

### 2. ROLL CALL

Upon roll call, those present and absent were as follows:

PRESENT	ABSENT
<b>Commissioners</b>	
Chair Arthur Banks	
Vice Chair Janis Flauding (by phone)	
Commissioner Stanley Rumbaugh	
Commissioner Minh-Anh Hodge	
	Commissioner Derek Young
<b>Staff</b>	
Michael Mirra, Executive Director	
Sha Peterson, Executive Assistant	
April Black, Deputy Executive Director	
Ken Shalik, Finance Director	
Barbara Tanbara, Human Resources Director	
Pat Patterson, Property Management Director	
	Kathy McCormick, Real Estate Development Director
Todd Craven, Administration Director	
Greg Claycamp, Client Services Director	
Sandy Burgess, Associate Director for AD & Asset Management	

Chair Rumbaugh declared there was a quorum present @ 6:00 pm and proceeded.

**3. DESIGNATED EXECUTIVE DIRECTOR TO BE TEMPORARY CHAIRPERSON**

Chair Rumbaugh called for a motion to designate Executive Director Michael Mirra to be temporary Chair for the nomination of Chair.

**4. NOMINATION OF CHAIRPERSON**

Temporary Chair Mirra called for nominations for the office of Chair of the Board of Commissioners. Chair Rumbaugh nominated Vice Chair Banks to serve as Chair. Commissioner Hodge seconded the motion. Vice Chair Banks accepted the nomination.

Upon roll call, the vote was as follows:

AYES: 4  
NAYS: None  
Abstain: None  
Absent: 1

**Motion approved.**

**5. EXECUTIVE DIRECTOR MIRRA RETURNS CHAIR TO CHAIRPERSON**

Executive Director Mirra turned the chair over to Chair Banks.

**6. NOMINATIONS AND VOTE FOR VICE CHAIR**

Chair Banks called for nominations for the office of Vice Chair for the coming year. Commissioner Rumbaugh nominated Commissioner Flauding to serve as Vice Chair. Commissioner Hodge seconded the motion.

Upon roll call, the vote was as follows:

AYES: 4  
NAYS: None  
Abstain: None  
Absent: 1

**Motion approved.**

**7. APPOINTMENT TO STANDING COMMITTEES**

The board by unanimous vote appointed the following:

*Real Estate Development Committee—Commissioner Rumbaugh  
Finance Committee—Commissioner Hodge and Commissioner Young*

*Education Committee—Commissioner Hodge*  
*Citizen Oversight Committee—Vice Chair Banks*

**8. BY-LAWS REVIEW AND RECOMMENDATION**

There were no changes to the By-laws.

**9. COMMISSIONER ANNUAL CERTIFICATION**

In accordance with section 5.4 of the By-laws, Board Secretary and Executive Director Mirra acknowledged receipt of Conflict of Interest certification from all commissioners in attendance. No conflicts existed in the reported year 2015-2016.

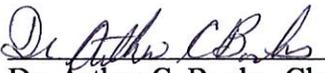
**9. ADJOURNMENT**

There being no further business to conduct at the Board of Commissioners Annual Meeting, Chair Banks moved to adjourn. All votes were in favor of adjournment.

The Board of Commissioners Annual Reorganization meeting adjourned at 6:20 pm.

**APPROVED AS CORRECT**

**Adopted:** September 28, 2016

  
Dr. Arthur C. Banks, Chair