



# TACOMA HOUSING AUTHORITY

## BOARD OF COMMISSIONERS MEETING MINUTES ANNUAL SESSION WEDNESDAY, August 22, 2012

The Commissioners of the Housing Authority of the City of Tacoma met in Regular Session at 1724 East 44<sup>th</sup> Street, Tacoma, WA at 4:00 PM on Wednesday, August 22, 2012.

### 1. CALL TO ORDER

Chair Flauding called the meeting of the Board of Commissioners of the Housing Authority of the City of Tacoma (THA) to order at 4:05 PM.

### 2. ROLL CALL

Upon roll call, those present and absent were as follows:

PRESENT	ABSENT
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#### Commissioners

Janis Flauding, Chair  
Greg Mowat, Vice Chair  
Arthur C. Banks  
Stanley Rumbaugh, Commissioner  
(arrived at 4:35 PM)

#### Staff

Michael Mirra, Executive Director  
Christine Wilson, Executive Administrator  
Ken Shalik, Finance and Administration Director  
April Davis, REMHS Director  
Barbara Tanbara, Human Resources Director  
Nancy Vignec, Community Services Director  
Walter Zisette, RED Director  
Todd Craven, Administration Director

Chair Flauding declared there was a quorum present @ 4:06 and proceeded.

**3. DESIGNATED EXECUTIVE DIRECTOR TO BE TEMPORARY CHAIRPERSON**

Chair Flauding called for a motion to designate Executive Director Mirra to be temporary Chairperson for the nomination of chair. Motion made by Vice Chair Mowat and seconded by Commissioner Banks.

Upon roll call, the vote was as follows:

AYES: 3  
NAYS: None  
Abstain: None  
Absent: 1

**Motion approved.**

**4. NOMINATIONS FOR CHAIRPERSON**

Temporary Chair Mirra called for nominations for the office of Chair of the board of Commissioners. Commissioner Mowat nominated Commissioner Flauding to serve as Chair. Commissioner Banks seconded the motion.

Upon roll call, the vote was as follows:

AYES: 3  
NAYS: None  
Abstain: None  
Absent: 1

**Motion approved.**

**5. EXECUTIVE DIRECTOR MIRRA RETURNS CHAIR TO CHAIRPERSON**

Executive Director Mirra turned the chair over to Chair Flauding.

**6. NOMINATIONS AND VOTE FOR VICE CHAIR**

Chair Flauding called for nominations for the office of Vice Chair for the coming year. Chair Flauding nominated Commissioner Mowat to serve as Vice Chair. Commissioner Banks seconded the motion.

Upon roll call, the vote was as follows:

AYES: 3  
NAYS: None  
Abstain: None

Absent: 1

**Motion carried**

**7. REMARKS FROM THE NEWLY ELECTED OFFICERS AND EXECUTIVE DIRECTOR**

Chair Flauding thanked the Board for their confidence. Vice Chair Mowat also thanked the Board for their confidence. Executive Director Mirra extended thanks to the Commissioners for their service.

**8. APPOINTMENT TO STANDING COMMITTEES**

Commissioner Banks motioned to keep the standing committee memberships the same, Vice Chair Mowat seconded.

Finance Committee – Commissioner Mowat

Real Estate Development Committee – Commissioners Rumbaugh and Miller

Upon roll call, the vote was as follows:

AYES: 3  
NAYS: None  
Abstain: None  
Absent: 1

**Motion carried**

**9. BY-LAW REVIEW AND RECOMMENDATION**

There were no recommendations for amendments to the by-laws.

**10. COMMISSIONER ANNUAL CERTIFICATION**

In accordance with section 5.4 of the By-laws, the Board Secretary, Executive Director Mirra, acknowledged receipt from all Commissioners of certification of whether any conflict of interest occurred during the prior calendar year. No conflicts exist in the reported year 2011-2012.

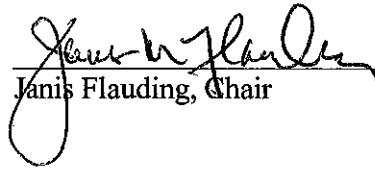
**11. ADJOURNMENT**

There being no further business to conduct at the Board of Commissioners Annual Meeting, Chair Flauding moved to adjourn, Commissioner Banks seconded the motion. All votes were in favor of adjournment.

The Board of Commissioners Annual Reorganization meeting adjourned at 4:19 PM.

**APPROVED AS CORRECT**

**Adopted:** September 26, 2012

  
Janis Flauding, Chair