



TACOMA HOUSING AUTHORITY

RESOLUTION 2014-3-27 (2)

DATE: March 27, 2014
TO: Board of Commissioners
FROM: Michael Mirra, Executive Director
RE: Amendment to Contract for Carpet and Vinyl Replacement

Background

On August 4, 2010 a contract was signed between Tacoma Housing Authority (THA) and American Drapery and Blinds for replacing carpet and vinyl on unit turns. The original Contract was executed for \$100,000 and first amended on October 3, 2011 for the Contract Term. It was further amended and approved by the Board of Commissioners on August 28, 2013 under Resolution 2013-8-28 (1) for the Contract Term and increasing the Contract amount to \$250,000.

The expended amount was calculated incorrectly and there were insufficient funds to cover the amount of expenditures made during 2013 as we moved forward with purchasing a more durable and expensive flooring product, Endurance Plank.

This resolution will give THA's Executive Director authorization to sign Amendment No. 3, that will increase the Contract by an additional \$150,000 to cover the deficiency through July 31, 2014, when the Contract expires. The amendment will also cover any future expenses until the Contract ends. THA will be reprocurring a new vendor for soft floor replacement and a new Contract will be in place by August 2014.

Recommendation

Approve Resolution 2014-3-27 (2) authorizing the Executive Director to amend the existing Carpet and Vinyl Replacement contract to increase the contract value to \$400,000. The resolution also ratifies expenditures to date under this contract.



TACOMA HOUSING AUTHORITY

RESOLUTION 2014-3-27 (2)

AMENDMENT TO CONTRACT FOR CARPET AND VINYL REPLACEMENT

WHEREAS, Tacoma Housing Authority procured for carpet and vinyl replacement in January 18, 2011;

WHEREAS, The contracts were signed in February 11, 2011 and was for a duration of one (1) years with an option for three (3) one year extensions;

WHEREAS, The contract was amended on October 3, 2011 for the Contract Term;

WHEREAS, It was further amended and approved by the Board of Commissioners on August 28, 2013 under Resolution 2013-8-28 (1) for the Contract Term and increasing the Contract amount for a Not Exceed \$250,000;

WHEREAS, The current contract with American, Drapery, Blinds and Carpet cannot exceed \$250,000;

WHEREAS, The current Contract expended exceeds the amount of the Contract by \$105,000 and this resolution will ratify this expended amount;

WHEREAS, The accumulative budget from services rendered are exceeding the \$100,000 limit authorized by the Executive Director;

WHEREAS, Current and future carpet and vinyl replacement are and will be required for unit turns when a tenant moves out on all THA properties, and

WHEREAS, The amended contracts will be for American Drapery, Blind and Carpet Not-to-Exceed \$400,000.00;

Resolved by the Board of Commissioners of the Housing Authority of the City Of Tacoma, Washington, that:

1. The Executive Director is authorized to negotiate, and if those negotiations are successful, to execute an amendment to the existing Carpet and Vinyl Replacement contract increasing the contract value to \$400,000.
2. The Board ratifies expenditures to date under this contract.

Approved: March 27, 2014



Greg Mowat, Chairman