



TACOMA HOUSING AUTHORITY

RESOLUTION 2013-8-28 (1)

DATE: August 28, 2013
TO: Board of Commissioners
FROM: Michael Mirra, Executive Director
RE: Amendment to Contract for Carpet and Vinyl Replacement

Background

On August 4, 2010 a contract was signed between Tacoma Housing Authority (THA) and American Drapery and Blinds for replacing carpet and vinyl on unit turns. The original Contract was executed for \$100,000. Subsequent amendments have been executed extending the contract term and material pricing increases, as permitted in the procurement process.

THA has decided to install Endurance Plank, a durable vinyl flooring that looks similar to Pergo flooring when it is installed, when a tenant moves out and the carpet needs to be replaced. The cost of the Endurance Plank is more costly up front, but requires less maintenance and is more durable with the end result of not having to replace a carpet as often.

This resolution will give the THA Executive Director authorization to sign Amendment No. 2, which will extend the contract until July 31, 2014 (representing the remaining term allowed under the Contract) and increase the contract amount an additional \$150,000.

Recommendation

Approve Resolution 2013-8-28 (1) authorizing the Executive Director to amend the existing Carpet and Vinyl Replacement contract to increase the contract value to \$250,000 and extend the contract term to July 31, 2014.



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RESOLUTION 2013-8-28 (1)

Amendment to Contract for Carpet and Vinyl Replacement

WHEREAS, Tacoma Housing Authority procured for carpet and vinyl replacement in January 18, 2011;

WHEREAS, The contracts were signed in February 11, 2011 and was for a duration of one (1) years with an option for three (3) one year extensions;

WHEREAS, The current contract term with American, Drapery, Blinds and Carpet has expired and THA is exercising its option to extend the contract one additional year, making the new expiration date of July 31, 2014;

WHEREAS, The current contract with American, Drapery, Blinds and Carpet cannot exceed \$100,000;

WHEREAS, The accumulative budget from services rendered are exceeding the \$100,000 limit authorized by the Executive Director;

WHEREAS, Current and future carpet and vinyl replacement are and will be required for unit turns when a tenant moves out on all THA properties, and

WHEREAS, The amended contracts will be for an amount Not-to-Exceed \$250,000.00;

Resolved by the Board of Commissioners of the Housing Authority of the City Of Tacoma, Washington, that:

1. The Executive Director be authorized to amend the existing Carpet and Vinyl Replacement contract with American Drapery, Blind and Carpet to increase the contract value to \$250,000 and extend the contract term to July 31, 2014.

Approved: August 28, 2013

Greg Mowat, Chairman