



# TACOMA HOUSING AUTHORITY

## RESOLUTION 2012-8-22 (3)

**Date:** August 22, 2012  
**To:** THA Board of Commissioners  
**From:** Michael Mirra  
Executive Director  
**Re:** Commissioner Job Description

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### **Background**

This resolution would have the Board adopt a "job description" for a THA Commissioner. The attached draft of the job description seeks to outline the roles and duties of the Board and a Commissioner. This can be useful as the Board's authoritative statement of expectations of its members.

This is good time to adopt such a statement. The Mayor's next appointment to the Board will bring us someone who had not served previously. A job description will help orient the new person.

### **Recommendation**

I recommend that the Board adopt this resolution.



# TACOMA HOUSING AUTHORITY

## RESOLUTION 2012-8-22(3) Commissioner Job Description

A RESOLUTION of the Board of Commissioners of the Housing Authority of the City of Tacoma

**Whereas**, service on the THA Board as a Commissioner is an important responsibility that a person undertakes to THA and its mission and values;

**Whereas**, important laws and ethical requirements govern a person's service as Commissioner;

**Whereas**, a written job description can help the Board and individual commissioner remain mindful of those responsibilities and requirements;

*Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington as follows:*

1. The attach draft shall be the job description of a THA Commissioner.

**Approved: August 22, 2012**

  
Janis Flauding, Chair