



# TACOMA HOUSING AUTHORITY

## RESOLUTION 2016-03-23 (6)

**Date:** March 23, 2016  
**To:** THA Board of Commissioners  
**From:** Michael Mirra, Executive Director  
**Re:** Amendment to Pest Control Services with Stop Bugging Me

This resolution would authorize the executive director to increase the contract for pest control services with Stop Bugging Me from \$100,000 to \$200,000.

### Background

In February, 2015 Tacoma Housing Authority (THA) issued a Request for Proposal (RFP) for Pest Control Services. The proposals were due on March 9, 2015. We received four proposals and all were responsive. We interviewed the four proposals and Stop Bugging Me was the top and final firm. THA signed a contract with Stop Bugging Me for the first year of the contract for \$100,000.

We are reaching the maximum amount on this contract. Stop Bugging Me's performance of the contract has been satisfactory. THA needs an increase in the contract for the continuing services it will need for one additional year. We also need to extend the term of the contract one additional year through April 30, 2017.

This resolution will authorize THA's executive director to make these changes to the contract.

### Recommendation

Approve Resolution 2016-03-23 (6) authorizing THA to increase the amount from \$100,000 to \$200,000 for the contract for pest control services from Stop Bugging Me and extend its term for an additional year.



# TACOMA HOUSING AUTHORITY

## RESOLUTION 2016-03-23 (6)

### (Amend the Residential Pest Control Services Contract with Stop Bugging Me)

A RESOLUTION of the Board of Commissioners of the Housing Authority of the City of Tacoma

**WHEREAS**, Tacoma Housing Authority (THA) procured for a new contract for pest control services in February, 2015 and received four responsible and responsive proposals; and

**WHEREAS**, The RFP review committee selected three firms to an oral interview to ask additional questions and interview; and

**WHEREAS**, After careful consideration, the review committee selected Stop Bugging Me for their pest control services; and

**WHEREAS**, The current contract with Stop Bugging Me cannot exceed \$100,000; and

**WHEREAS**, The accumulative budget from services rendered are near this limit; and

**WHEREAS**, THA will need continued pest control services; and

**WHEREAS**, Stop Bugging Me's performance under the contract has been satisfactory; and

**WHEREAS**, A new amended contract amount of \$200,000 will suffice for an additional year of services; and

**WHEREAS**, The contract also needs an extension for an additional year until April 30, 2017; now, therefore, be it

***Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington as follows:***

The executive director is authorized to increase the contract amount of the existing pest control services contract with Stop Bugging Me from \$100,000 to \$200,000 and the contract term is extended until April 30, 2017.

**Approved: March 23, 2016**

  
Stanley Rumbaugh, Chair