



TACOMA HOUSING AUTHORITY

RESOLUTION 2016-02-24 (4)

Date: February 24, 2016
To: THA Board of Commissioners
From: Michael Mirra
Executive Director
Re: Amendment #4 to Legal Services with Gordon, Thomas, Honeywell, LLP

This resolution would authorize the addition of \$300,000 to the contract with Gordon Thomas Honeywell for legal services.

Background

On January 20, 2012, a contract was signed between Tacoma Housing Authority (THA) and Gordon, Thomas, Honeywell, LLP for legal services. The original Contract was executed for \$100,000. THA executed subsequent amendments adding additional scopes of work and extending the term of the contract.

The contract initially covered various purposes including human resources, labor relations, and development. Amendment No. 2 to the contract added tenant unlawful detainer work. At that time, we also extended the contract term for one additional year, until January 31, 2017. That extension extension is the final one available under the terms of the contract. That amendment failed to increase the contract amount to account for this additional work. With the increase in unlawful detainer work along with increased work THA's meth policy, public records requests, and employee separation related matters, THA expenses have exceeded the contract amount in the past year. Also, we foresee more expenses through January 2017.

This resolution will provide THA's Executive Director authorization to sign Amendment No. 4, which will increase the contract amount an additional \$300,000 for a Not-to-Exceed \$400,000. This will cover any legal services for the entire agency for the remainder of the contract term.

Recommendation

Approve Resolution 2016-02-24 (4) authorizing THA's Executive Director to amend the Legal Services contract with Gordon, Thomas, Honeywell, LLP an additional \$300,000, making the total amount of the contract of \$400,000.00.



TACOMA HOUSING AUTHORITY

RESOLUTION 2016-02-24 (4)

(Amendment #4 to Legal Services with Gordon, Thomas, Honeywell, LLP)

A RESOLUTION of the Board of Commissioners of the Housing Authority of the City of Tacoma

WHEREAS, Tacoma Housing Authority procured for legal services in December 2011; and

WHEREAS, The contract was signed in January 20, 2012 for \$100,000 for a duration of one (1) year with the option of four one year extensions; and

WHEREAS, The accumulative budget from services rendered are near or exceed the contract limit of \$100,000, authorized by the Executive Director; and

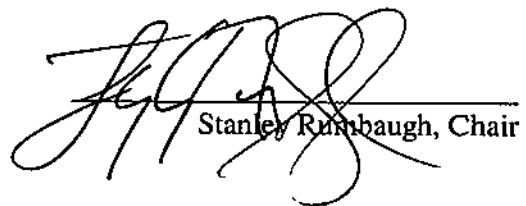
WHEREAS, THA will need additional legal services from this contract for matters related to THA properties, policy review and human resources; and

WHEREAS, The amended contract amount with Gordon, Thomas, Honeywell, LLP will be a Not-to-Exceed \$400,000 for legal services, now, therefore, be it

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington as follows:

Authorize THA's Executive Director to amend the Legal Services contract with Gordon, Thomas, Honeywell, LLP an additional \$300,000, making the total amount of the contract of \$400,000.00.

Approved: February 24, 2016


Stanley Rumbaugh, Chair