



# TACOMA HOUSING AUTHORITY

## RESOLUTION 2015-1-28 (6)

DATE: January 28, 2015  
TO: Board of Commissioners  
FROM: Michael Mirra, Executive Director  
RE: Administrative Plan Update—Children’s Housing Opportunity Program and College Housing Assistance Program

### **Background:**

THA’s Administrative Plan, which HUD requires, governs the Housing Choice Voucher Program. It seeks to ensure that our policies for the program are consistent with HUD’s requirements and THA’s local goals and objectives in our Moving to Work Plan. This resolution would update the Administrative Plan pertaining to the following initiatives, each of which should be familiar to the board:

- *Children’s Housing Opportunity Program (CHOP).* The plan amendments will allow THA’s use of HOP subsidies to fulfill THA’s commitment to DSHS to provide rental assistance to families who need housing to prevent or shorten their child’s foster care placement or to house a teenager aging out of foster care who otherwise would begin his or her adulthood as a homeless person. We will call this the Children’s Housing Opportunity Program (CHOP). We will manage this program through a partnership with the Department of Social and Human Services (DSHS). DSHS will maintain the waitlist and refer households to THA. DSHS will set eligibility requirements for participation in the program.
- *College Housing Assistance Program.* The plan needs a few changes to more clearly outline the policies governing THA’s College Housing Assistance Program. This is the program that presently provides rental assistance to homeless students enrolled at Tacoma Community College.

This administrative plan is a supporting document to the PHA agency plan, and is available for public review as required by CFR 24 Part 903.

### **Table of All Proposed Changes:**

Below is a table of the policy changes which includes the associated chapter of the Administrative Plan, the proposed change and the purpose of the proposal.

[Table 1]

Chapter/Topic	Proposed change	Purpose
Chapter 4	Targeted Funding	<p>State that THA will target 20 of its HOP vouchers for families referred by the DSHS Child Welfare Office for participation in the Children’s Housing Opportunity Program (CHOP)</p> <p>State that THA will target 25 of its HOP vouchers for families referred by Tacoma Community College for participation in the College Housing Assistance Program (CHAP)</p>
Chapter 18	Targeted Funding	Restate the targeting funding decisions listed in Chapter 4.
Chapter 18	Family Obligations	<p>Include additional Family Obligations for the CHOP households to include requirements to:</p> <ul style="list-style-type: none"> <li>- Be in compliance with a case management agreement through the DSHS Child Welfare Office</li> <li>- Maintain parental rights</li> </ul> <p>Include additional Family Obligations for the CHAP households related to enrollment in school, GPA and services.</p>
Chapter 18	Termination of Assistance	State that THA will terminate housing assistance for failure to comply with any of the Family Obligations, including the additional obligations under the CHOP and CHAP programs.

**Recommendation**

Approve Resolution 2015-1-28 (6) authorizing THA to adopt updates to the Administrative Plan.



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## RESOLUTION 2015-1-28 (6)

### ADMINISTRATIVE PLAN UPDATE—CHILDREN'S HOUSING OPPORTUNITY PROGRAM AND COLLEGE HOUSING ASSISTANCE PROGRAM

**WHEREAS**, The Administrative Plan relates to the administration of the Housing Choice Voucher program and is required by HUD.

**WHEREAS**, The Administrative plan is to establish policies for carrying out the programs in a manner consistent with HUD requirements and local goals and objectives contained in the THA's Moving to Work Plan.

*Resolved by the Board of Commissioners of the Housing Authority of the City Of Tacoma, Washington, that:*

1. Approve the enumerated changes to THA's Administrative Plan.

**Approved:** January 28, 2015

  
Stanley Rumbaugh, Chair