



TACOMA HOUSING AUTHORITY

RESOLUTION 2018-04-25 (1)

DATE: April 25, 2018

TO: THA Board of Commissioners

FROM: Michael Mirra
Executive Director

RE: Application for THA membership in Municipal Research and Services Center (MRSC) Rosters

This resolution requests approval for Tacoma Housing Authority (THA) to apply for membership in the Municipal Research and Services Center (MRSC) rosters.

Purpose

MRSC Rosters is a roster service that provides a membership database used by participating Washington public agencies. The advantages of membership include:

- (1) Maintenance – MRSC provides the upkeep of Small Public Works, Consultant and Vendor Rosters, and this will save THA the staff resources necessary to do this.
- (2) Business Verification – MRSC verifies that businesses enrolled meet the requirements to work with Washington Public Agencies.

The annual membership fee is based on the public agencies capital expenditures. THA's annual membership fee is estimated not to exceed \$600.

Background

THA's current small works roster is out of date and would need to be extensively reviewed to comply with new procurement laws. The maintenance required for the upkeep of the small works roster is time consuming. Membership in MRSC releases THA from this responsibility. Vendors, businesses and consultants can enroll in MRSC to be included on the roster, free of charge. MRSC opens up its membership to Washington Public Agencies two times per year, May 1st and December 1st.

Recommendation

Approve Resolution No. 2018-04-25 (1),



TACOMA HOUSING AUTHORITY

RESOLUTION 2018-04-25 (1) (Authorization to Adopt New Procurement Policy)

A **RESOLUTION** concerning procurements conducted by tax credit and other legal business entities of which the Tacoma Housing Authority is either a member or partner.

WHEREAS, The Housing Authority adopted an updated procurement policy (Resolution 2017-10-25 (2)); and

WHEREAS, The Housing Authority maintains a Small Works Roster (SWR); and

WHEREAS, The Housing Authority proposes membership to Municipal Research and Services Center (MRSC) Rosters; now, therefore, be it

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington, as follows:

1. Tacoma Housing Authority is authorized to apply for membership in MRSC.
2. Any actions of the Authority or its officers prior to the date hereof and consistent with the terms of this resolution are ratified and confirmed.
3. This resolution shall be in full force and effect from and after its adoption and approval.

Approved: April 25, 2018



Janis Flauding, Chair