




**Tacoma
Housing
Authority**

Executive Director
Michael Mirra

Board of Commissioners
Stanley Rumbaugh, Chair | Shennetta Smith, Vice Chair
Dr. Minh-Anh Hodge | Derek Young | Pastor Michael Purter

To: THA Staff
From: Michael Mirra, Executive Director
Date: December 1, 2020
Cc: Stanley Rumbaugh, THA Chair
Subject: **Executive Action #15** – Allow otherwise non-benefit eligible employees to be given access to THA’s new Cascade Center EAP on a one-time basis



THA Board Resolution 2020-03-18(1) allows the Executive Director (or his designee) to take emergency actions during the COVID-19 pandemic that he deems necessary to ensure continued operations of Tacoma Housing Authority (THA) while protecting its employees, clients, vendors, partners and the community as a whole.

THA has contracted with Cascade Center Employee Assistance Program (EAP) with upgraded services the show below. Because we are concerned about all our employees, on a one-time basis for the duration of this Executive Action, otherwise non-benefit eligible staff, (Keyholders, interns, THA-paid temporary staff) will be given access to these services. This one-time benefit does not impact these employees’ eligibility for any other benefits.

EAP benefits	
<ul style="list-style-type: none">• Access to articles, calculators, legal forms, 1000s of videos• Chat for well-being support• Mobile optimized for exceptional smart phone viewing• Behavioral Telehealth• Well-being Text Support• Employee Well-being Services• Life Coaching• Housing Support• Concierge Services• Identity theft services• Eldercare Services	<ul style="list-style-type: none">• Childcare and Education services• Gym Membership Discounts• Compassion Fatigue Support• Work / Family / Life Services• Legal/Mediation Services• Enhanced financial coaching• Improve personal growth with web-based courses
Enhanced Member Experience Text support, online scheduling, mobile app, Telehealth, 24/7 crisis support, video, phone, chat	

This policy change is effective as of December 1, 2020.