RESOLUTION 2021-07-28 (3)

Date:

July 28 2021

To:

THA Board of Commissioners

From:

April Black

Interim Executive Director

Re:

Appointing the Acting Executive Director of the Authority

This resolution would authorize April Black as Acting Executive Director and grant her full authority to perform all actions of the Executive Director.

Background

Tacoma Housing Authority's (THA) executive director retired July 5, 2021. In order to ensure the continuation of operations, this resolution authorizes the Acting Executive Director and grants her the full authority granted the executive director, including but not limited to executing contracts and loan documents and delegating authority in her absence.

Recommendation

Approve Resolution 2021-07-28 (3) appointing April Black as Acting Executive Director and granting her the authority to perform all activities of the executive director.

HOUSING AUTHORITY OF THE CITY OF TACOMA

RESOLUTION NO. 2021-07-28 (3)

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF TACOMA, APPOINTING THE ACTING EXECUTIVE DIRECTOR OF THE AUTHORITY.

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF TACOMA as follows:

- <u>Section 1.</u> <u>Recitals and Findings</u>. The Board of Commissioners (the "Board") of the Housing Authority of the City of Tacoma (the "Authority") finds and determines that:
- (a) Consistent with RCW 35.82.045(8), the By-Laws of the Authority provide that the Board shall employ a Secretary, who is also the Executive Director.
- (b) Michael Mirra, the former Executive Director of the Authority, resigned effective July 5, 2021.
- (c) Pending the selection and appointment of a new Executive Director of the Authority, there is a need for an individual to serve as Acting Executive Director of the Authority.
- <u>Section 2.</u> <u>Appointment of Acting Executive Director</u>. Pending the selection and appointment of a new Executive Director of the Authority, April Black is appointed to serve as Acting Executive Director of the Authority, with full authority to perform all actions that are authorized to be performed by the Executive Director of the Authority.
- <u>Section 3.</u> <u>Ratification and Confirmation</u>. All actions of the Authority and its officers prior to the date hereof and consistent with the terms of this resolution are ratified and confirmed.

<u>Section 4.</u> <u>Effective Date</u>. This resolution shall be in full force and effect from and after its adoption and approval.

ADOPTED by the Board of Commissioners of the Housing Authority of the City of Tacoma at an open public meeting held on July 28, 2021.

HOUSING AUTHORITY OF THE CITY

Board of

OF TACOMA

Kanley Rumbaugh Chair,

Commissioners

ATTEST:

Acting Executive Director

CERTIFICATE

- I, April Black, the duly chosen, qualified and Acting Executive Director of the Housing Authority of the City of Tacoma (the "Authority") and keeper of the records of the Authority, CERTIFY:
- 1. That the attached Resolution 2021-07-28 (3) (the "Resolution") is a true and correct copy of the resolution of the Board of Commissioners of the Authority as adopted at a meeting of the Authority held on July 28, 2021 (the "Meeting"), and duly recorded in the minute books of the Authority;
- 2. That in accordance with RCW 43.06.220, and the Proclamations of the Governor of the State of Washington, as extended by the leadership of the Washington State Senate and House of Representatives (a) one or more options were provided for the public to attend the Meeting remotely, including by telephonic access, and (b) the means of attending the Meeting provided the ability for all persons attending the Meeting to hear each other at the same time;
- 3. The public was notified of access options for remote participation in the Meeting via _THA website and social media and;
- 4. The Meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of the Meeting was given; that a quorum was present throughout the Meeting through telephonic and/or internet means of remote access, and a majority of the members of the Board of Commissioners of the Authority present at the Meeting voted in the proper manner for the adoption of the Resolution; that all other requirements and proceedings incident to the proper adoption of the Resolution have been duly fulfilled, carried out and otherwise observed; and that I am authorized to execute this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand on July 28, 2021.

HOUSING AUTHORITY OF THE CITY OF TACQMA

April Black, Acting Executive Direct