



# TACOMA HOUSING AUTHORITY

## BOARD OF COMMISSIONERS MEETING MINUTES ANNUAL SESSION WEDNESDAY, AUGUST 28, 2019

The Commissioners of the Housing Authority of the City of Tacoma met in Annual Session at Salishan FIC, 1724 East 44<sup>th</sup> Street, Tacoma, WA 98404 at 4:45 PM on Wednesday, August 28, 2019.

### 1. CALL TO ORDER

Chair Hodge called the meeting of the Board of Commissioners of the Housing Authority of the City of Tacoma (THA) to order at 4:53 pm.

### 2. ROLL CALL

Upon roll call, those present and absent were as follows:

PRESENT	ABSENT
<b>Commissioners</b>	
Chair Minh-Anh Hodge	
Vice Chair Derek Young	
Commissioner Arthur Banks	
Commissioner Stanley Rumbaugh (arrived late at 5:02 pm)	
Commissioner Shennetta Smith	
<b>Staff</b>	
Michael Mirra, Executive Director	
Sha Peterson, Executive Administrator	
	April Black, Deputy Executive Director
Ken Shalik, Finance Director	
Toby Kaheiki, Human Resources Director	
	Frankie Johnson, Property Management Director
Kathy McCormick, Real Estate Development Director	
Sandy Burgess, Administrative Services Director	
Julie LaRocque, Rental Assistance Director	
Cacey Hanauer, Client Support and Empowerment Director	

Chair Hodge declared there was a quorum present @ 4:54 pm and proceeded.

**3. DESIGNATED EXECUTIVE DIRECTOR TO BE TEMPORARY CHAIR**

Chair Hodge called for a motion to designate Executive Director Michael Mirra to be temporary Chair for the nomination of Chair.

Upon roll call, the vote was as follows:

AYES: 4  
NAYS: None  
Abstain: None  
Absent: 1

**Motion approved.**

**4. NOMINATION OF CHAIR**

Temporary Chair Mirra called for nominations for the office of Chair of the Board of Commissioners. Commissioner Hodge nominated Commissioner Young to serve as Chair. Commissioner Banks seconded the motion.

Upon roll call, the vote was as follows:

AYES: 4  
NAYS: None  
Abstain: None  
Absent: 1

**Motion approved.**

**5. EXECUTIVE DIRECTOR MIRRA RETURNS CHAIR TO CHAIR**

Executive Director Mirra turned the chair over to Chair Young.

**6. NOMINATIONS AND VOTE FOR VICE CHAIR**

Chair Young called for nominations for the office of Vice Chair for the coming year. Commissioner Banks nominated Commissioner Rumbaugh to serve as Vice Chair. Commissioner Hodge seconded the motion.

Upon roll call, the vote was as follows:

AYES: 4  
NAYS: None  
Abstain: None  
Absent: 1

**Motion Approved.**



## **7. APPOINTMENT TO STANDING COMMITTEES**

Discussion ensued about the membership in the various Board Committees and the interests of each Commissioner to serve on Committees. Commissioner Banks moved to adopt the membership of each committee as follows. Commissioner Hodge seconded.

### **Real Estate Development Committee**

Commissioner Rumbaugh  
Chair Young

### **Finance Committee**

**Chair Young**  
**Commissioner Hodge**

### **Education Committee**

Commissioner Hodge  
Commissioner Smith

### **Citizen Oversight Committee**

Commissioner Banks  
Commissioner Smith

Upon roll call, the vote was as follows:

AYES: 5  
NAYS: None  
Abstain: None  
Absent: None

**Motion Approved.**

## **8. BY-LAWS REVIEW AND RECOMMENDATION**

No changes proposed to the By-Laws. Board found the By-laws satisfactory.

## **9. COMMISSIONER ANNUAL CERTIFICATION**

In accordance with section 5.4 of the By-Laws, Board Secretary and Executive Director Mirra acknowledged receipt of Conflict of Interest certification from all commissioners in attendance. No conflicts existed in the reported year 2018-2019.

## **10. ADJOURNMENT**

There being no further business to conduct at the Board of Commissioners Annual Meeting, Chair Young moved to adjourn. All votes were in favor of adjournment.

The Board of Commissioners Annual Reorganization meeting adjourned at 4:58 pm.

**APPROVED AS CORRECT**

**Adopted:** September 25, 2019



Derek Young, Chair