



# TACOMA HOUSING AUTHORITY

## RESOLUTION 2020-01-17 (4)

**Date:** January 17, 2020

**To:** THA Board of Commissioners

**From:** Michael Mirra  
Executive Director

**Re:** Contract with Pierce County for Tacoma Schools Housing Assistance Program (TSHAP)

*This resolution would approve a contract with Pierce County for the expanded Tacoma Schools Housing Assistance Program (TSHAP).*

### Background

Tacoma Housing Authority (THA) and Tacoma Public Schools (TPS) plan to build on its positive experience with the McCarver Elementary School Housing Assistance Project and launch a Tacoma Schools Housing Assistance Program (TSHAP). This new program, which began in a single TPS elementary school, will expand to all schools and all grades within TPS. Any McKinney-Vento (MV) household attending a Tacoma Public School will be eligible for this program.

In June 2019, the THA Board of Commissioners approved Resolution 2019-6-26(1) *authorizing the Executive Director to enter into contract negotiation with Pierce County to administer the TSHAP program. The value of the contract will be up to \$400,000 per year for three years. Approval to execute this contract is contingent upon THA securing other sources to pay for supportive services and administrative overhead.*

At the time of the June discussion with the Board of Commissioners, THA staff had been receiving positive feedback from the Tacoma Public Schools, Pierce County, City of Tacoma, and private funders regarding a coordinated effort to fund this program aimed at Tacoma Public Schools student and their families experiencing homelessness. It was important to the THA Board that the THA investment focus on housing and that partners come to the table to support a coordinated effort.

Through the remainder of 2019, those conversations continued. THA was able to secure firm funding commitments from Tacoma Public Schools, Pierce County Human Services, and Graduate Tacoma. However, THA still lack a commitment from the City of Tacoma or another funding source to pay for the services that will be necessary to deploy the housing dollars dedicated by THA.



The funding chart below shows the information that staff presented to the THA Board of Commissioners at the June 2019 Board meeting. The rows highlighted in orange show dollars we have secured.

Service	Approximate Annual Cost	Description	Funding Source
Housing Dollars	\$400,000	Dollars for housing assistance	THA
<i>Supportive Services</i>	<i>\$125,000</i>	<i>Funds needed to manage a coordinated entry system, housing search assistance and general supportive services to assist with tenant success</i>	<i>Requested contribution from the City.</i>
<i>Pierce County Administrative fee</i>	<i>\$78,750 (15% of contract value)</i>	<i>This is Pierce County Human Service's fee to administer the contract.</i>	<i>Pierce County will contribute this in-kind</i>
THA Project Manager	\$100,000	THA staff to oversee of this program.	TPS
THA Data Analyst	\$45,000	THA staff to oversee the data exchange between THA, TPS and the third-party contract administrator.	TPS and other funders
<b>TOTAL COST:</b>	<b>\$748,750</b>	<b>ESTIMATED HOUSEHOLDS SERVED WITH DIVERSION OR RAPID REHOUSING:</b>	<b>140</b>

We have the two related, remaining barriers to overcome before we can deploy TSHAP: identification of third-party providers to provide the supportive services that will help families find and keep housing; a source of funds to pay the provider to do this.

This resolution seeks board approval to proceed with negotiating and signing a contract with Pierce County to administer the TSHAP. A contract will allow Pierce County to proceed with the procurement process necessary to identify a third-party service partners to administer this program. While the procurement is underway, THA and Pierce County will continue to seek the supportive services necessary to round out the contract because the THA funds will be limited to use on housing-only. THA will continue to seek a commitment from the City of Tacoma and has submitted funding applications to private foundations. The TSHAP will be deployed as soon as both the service provider and source of additional funds have been identified and secured.

This proposal is related to a Letter of Interest that THA and TPS just signed contemplating TPS's transfer to THA of the Gault School property. Part of THA's contribution for the property transfer included THA's five-year commitment of TSHAP housing dollars on the following schedule:

- 2020: \$400,000;
- 2021: \$400,000;
- 2022: \$1million;

- 2023: \$1million;
- 2024: \$1million;

This schedule will be included in the contract. These dollars will be restricted to housing-only so service dollars will need to continue to be secured for these future years and increases.

### **Recommendation**

This resolution recommends adopting Resolution 2020-01-17 (4) authorizing THA's Executive Director to enter into contract negotiation with Pierce County to administer the TSHAP program. The value of the contract will be up to \$3.8 million over five years.



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## RESOLUTION 2020-01-17 (4)

### (Contract with Pierce County for Tacoma Schools Housing Assistance Program (TSHAP))

A **RESOLUTION** of the Board of Commissioners of the Housing Authority of the City of Tacoma

**Whereas**, The Tacoma Schools Housing Assistance Program (TSHAP) seeks to stabilize McKinney-Vento families experiencing housing instability within the Tacoma Public Schools (TPS) by providing an avenue in which McKinney-Vento households who are literally homeless or at risk of homelessness can access Coordinated Entry and receive housing services through Pierce County; and

**Whereas**, THA, TPS and Pierce County Human Services share a vested interest to serve families with children and improve outcomes for students and the schools that serve low-income families; and

**Whereas**, THA will invest \$400,000 for the TSHAP beginning in 2020 and will scale the investment over five years. The total five-year investment will be up to \$3.8 million; and

**Whereas**, THA's investment will be limited to use on housing-only. Funds for the supportive services to administer the housing funds must be secured from elsewhere; now, therefore, be it

***Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington, that:***

THA's Executive Director is authorized enter into contract negotiation with Pierce County to administer the TSHAP program. The value of the contract will be up to \$3.8 million over five years.

**Approved: January 17, 2020**

A blue ink signature of Derek Young, written in a cursive style, is positioned above a horizontal line. Below the line, the text "Derek Young, Chair" is printed.

Derek Young, Chair