



TACOMA HOUSING AUTHORITY

RESOLUTION 2019-06-26 (1)

Date: June 26, 2019

To: THA Board of Commissioners

From: Michael Mirra
Executive Director

Re: Contract with Pierce County to Administer Tacoma Schools Housing Assistance Program (TSHAP)

This resolution would authorize Tacoma Housing Authority's (THA) Executive Director to enter into contract negotiation with Pierce County to administer the Tacoma Schools Housing Assistance Program (TSHAP).

Background

Tacoma Housing Authority (THA) and Tacoma Public Schools (TPS) plan to build on its positive experience with the McCarver Elementary School Housing Assistance Project and launch a Tacoma Schools Housing Assistance Program (TSHAP). This new program will expand its original program that began in a single TPS elementary school to all schools and all grades within TPS. Any McKinney-Vento (MV) household attending a Tacoma Public School will be eligible for this program. Data from TPS showed that there are an estimated 795 McKinney-Vento households within TPS for the 2018-2019 school year.

The basic components of the program include:

- 1.1 Services and housing assistance will take place within the Tacoma Public Schools catchment area. The household does not need to begin their homeless experience within the City of Tacoma, but the household must have children enrolled in a Tacoma Public School in order to be eligible and must secure TSHAP housing in the Tacoma Public Schools catchment area.
- 1.2 While the regular Pierce County Coordinated Entry system only serves literally homeless families and families fleeing domestic violence, all McKinney-Vento households with children enrolled in a Tacoma Public School will be eligible for this program. A third-party contractor will receive referrals made by TPS MV liaisons and will conduct a vulnerability assessment for those households. This assessment and scoring tool

developed by Pierce County will help determine the appropriate resources and housing intervention for each household. Households will be served based on their vulnerability level, as opposed to solely using literal homeless as a gauge of eligibility and vulnerability.

1.3 THA will contract with Pierce County Human Services to administer this program. They will contract with a third-party provider(s) to operate the program including Coordinated Entry intake and case management. Pierce County has said they will need 15% of the contract value as an administrative fee. Pierce County has also estimated that, based on past history, service providers will need an amount equal to 40% of the housing investment in order to support families in stabilizing housing.

1.4 Tacoma Public Schools has committed \$125,000 to support the THA staff necessary to design and oversee this program.

1.5 TSHAP FUNDING CHART for 2019-2020 School Year:

The chart below details the services, annual costs and committed or anticipated funding sources for TSHAP for the 2019-2020 school year. It is estimated \$400,000 in housing assistance will serve up to 140 TPS McKinney-Vento families.

Service	Approximate Annual Cost	Description	Funding Source
Housing Dollars	\$400,000	Dollars for housing assistance	THA
<i>Supportive Services</i>	<i>\$125,000</i>	<i>Funds needed to manage a coordinated entry system, housing search assistance and general supportive services to assist with tenant success</i>	<i>Requested contribution from the City.</i>
<i>Pierce County Administrative fee</i>	<i>\$78,750 (15% of contract value)</i>	<i>This is Pierce County Human Service's fee to administer the contract.</i>	<i>Request that Pierce County contribute this in-kind</i>
THA Project Manager	\$100,000	THA staff to oversee of this program.	TPS
THA Data Analyst	\$45,000	THA staff to oversee the data exchange between THA, TPS and the third party contract administrator.	TPS and other funders
TOTAL COST:	\$748,750	ESTIMATED HOUSEHOLDS SERVED WITH DIVERSION OR RAPID REHOUSING:	140

This resolution seeks approval for THA to commit \$400,000 per year for the next three years for the Tacoma Schools Housing Assistance Program (TSHAP). THA's contribution is contingent upon securing the funds necessary to pay for the 15% administrative fee charged by Pierce County to administer this program and the supportive services necessary to support households accessing TSHAP. THA is requesting the City of Tacoma and Pierce County to contribute to the overhead expenses charged by Pierce County and for supportive services.

Advisory Group

Beginning in January 2019, Policy, Innovation, and Evaluation (PIE) and TPS staff meet monthly with an advisory group made up of school district McKinney-Vento staff, service providers, community leaders and TPS families to design the process and implementation of the TSHAP. This group has been instrumental in informing the partners on how the TSHAP can best support and help stabilize families experiencing housing instability.

Recommendation

Approve Resolution 2019-06-26 (1) authorizing THA's Executive Director to enter into contract negotiation with Pierce County to administer the TSHAP program. The value of the contract will be up to \$400,000 per year for three years. Approval to execute this contract is contingent upon THA securing other sources to pay for supportive services and administrative overhead.



TACOMA HOUSING AUTHORITY

RESOLUTION 2019-06-26 (1)

(Contract with Pierce County to Administer Tacoma Schools Housing Assistance Program (TSHAP))

A **RESOLUTION** of the Board of Commissioners of the Housing Authority of the City of Tacoma

WHEREAS, The Tacoma Schools Housing Assistance Program (TSHAP) seeks to stabilize McKinney-Vento families experiencing housing instability within the Tacoma Public Schools (TPS) by providing an avenue in which McKinney-Vento households who are literally homeless or at risk of homelessness can access Coordinated Entry and receive housing services through Pierce County; and

WHEREAS, THA, TPS and Pierce County Human Services share a vested interest to serve families with children and improve outcomes for students and the schools that serve low-income families; and

WHEREAS, There are an estimated 795 McKinney-Vento households currently enrolled in TPS; and

WHEREAS, THA will invest \$400,000 for the TSHAP beginning in the fall of 2019; and

WHEREAS, THA's investment will be contingent upon securing the funds necessary to pay for the 15% administrative fee charged by Pierce County to administer this program and the funds necessary to provide supportive services necessary to support the households accessing this program; now, therefore, be it

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington as follows:

The Executive Director is authorized to negotiate, and if those negotiations are successful, to enter into a contract with Pierce County to administer the TSHAP program. The value of the contract will be up to \$400,000 per year for three years.

Approved: June 26, 2019



Dr. Minh-Anh Hodge, Chair