TACOMA HOUSING AUTHORITY

RESOLUTION 2018-12-12 (2)

Date: December 12, 2018

To: THA Board of Commissioners

From: Michael Mirra
Executive Director

Re: MTW Reserve Commitment

This resolution would update the Board's commitment of Tacoma Housing Authority's (THA) Moving to Work (MTW) reserves. These reserves are essential for purposes vital to THA's mission and to cover important obligations.

Background

THA is an MTW agency, and therefore subject to Housing and Urban Development (HUD) Cash Management rules. At the moment, any eligible Housing Assistance Payment funds (HAP) not reported on the agency's month report as HAP expenditures remain at HUD until the agency submits a request based on expenditures to draw it down.

Furthermore, HUD is not requiring MTW agencies to report on the status of their commitments on their Voucher Management System (VMS) report annually.

Over the years, THA has built up reserves in both its MTW and Business Activity areas. In doing so, the agency plans for the future in both capital and operational areas, and identifies areas where the Reserve funds will allow THA to move forward on accomplishing its goals.

Formally committing these funds with Board approval is a useful planning tool. It also helps HUD understand their purposes.

This Resolution updates the list of commitments.

Recommendation

Approve Resolution 2018-12-12 (2) committing THA MTW reserves as identified in the attached Schedule of MTW Reserve Commitments.

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TACOMA HOUSING AUTHORITY

RESOLUTION 2018-12-12 (2)
(COMMITMENT OF MOVING TO WORK RESERVES)

WHEREAS, For THA has to be effective in its mission it must plan its use of financial resources over multi-year periods and has assembled reserves for those purposes; and

WHEREAS, The Authority has assembled adequate reserves for those purposes through its responsible prudent, and patient management and budgeting; and

WHEREAS, The attached Schedule of MTW Reserve Commitments updates Resolution 2017-12-12 (2), and reflects the Authority's current plans for such capital and operational expenditures of MTW reserve's; and

WHEREAS, The Authority intends to include a Schedule of MTW Reserve Commitments in the MTW annual report, including language that allows for shifting monies between the identified commitments; now, therefore, be it

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington that:

1. The Board authorizes commitments of the Authority's MTW Reserves as outlined in the attached Schedule of MTW Reserve Commitments, subject to adjustment in future budgets and budget revisions.

2. The Board authorizes the Executive Director to include the latest MTW Reserve Commitments in the annual MTW Report submitted to HUD.

Approved: December 12, 2018

Dr. Minh-Anh Hodge, Chair
STAN RUMDAHL

Resolution 2018-12-12 (2) Backup

Schedule of MTW Reserve Commitments

Planned Expenditure	Current Commitment	Revised Commitment	Planned Expediture Date
Renovation/Remodel of Salishan Family Investment Center	$ 1,241,650	$ -	12/31/2018
Software Conversion (Open Door/Intacct)	$ 300,000	$ -	
Open Door Future Enhancements	$ -	$ 500,000	12/31/2020
Education Projects - McCarver & Others	$ 310,000	$ 310,000	12/31/2021
Children Savings Account Cohort	$ 270,000	$ 270,000	12/31/2022
Development projects (Hilltop)	$ 2,500,000	$ 2,500,000	12/31/2022
Hillside 1800 Funding Gap	$ 2,500,000	$ 500,000	12/31/2020
Arlington Heights Development for Homeless Youth	$ -	$ 500,000	12/31/2021
Total Committed Funds	$ 7,121,650	$ 4,580,000	