



# TACOMA HOUSING AUTHORITY

## RESOLUTION 2014-7-23 (1)

**Date:** July 23, 2014  
**To:** THA Board of Commissioners  
**From:** Michael Mirra  
Executive Director  
**Re:** Architectural & Engineering (A&E) Services for THA Administrative Offices Space Study and Design – Contract Amendment

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### **Background**

On March 23, 2011 the Board of Commissioners (BOC) authorized the Executive Director to award a contract to Buffalo Design for Architectural and Engineering Services for THA's Administrative spaces. The 902 South L Street office first floor was the first phase of this contract. That phase was completed in 2012.

The second phase of the project is the 902 South L Street office second floor. Staff has identified a total project budget of \$1,100,000 for the project. This includes the Construction budget which includes the entire second floor remodel work; Heating Ventilation and Air Conditioning for the entire building, A&E design services, furniture and moving services.

The current contract for the work through Design Development is \$49,100. The amount for the remaining work, Construction Documents through Contract closeout, is \$84,900. This resolution is requesting authorization to increase the not to exceed contract amount by \$84,900 to a revised total contract amount of \$134,000 to cover the remaining A&E work. The work will be performed on a Time and Material basis not to exceed the maximum contract amount.

### **Recommendation**

Approve Resolution No. 2014-7-23 (1) authorizing the Executive Director to increase the contract, with Buffalo Design, for the Architectural and Engineering services for the 902 South L Street second floor remodel and HVAC upgrades project in an amount not-to-exceed of \$84,900 for a revised total of \$134,000.



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## RESOLUTION 2014-7-23 (1)

### ARCHITECTURAL & ENGINEERING (A&E) SERVICES FOR THA ADMINISTRATIVE OFFICES SPACE STUDY AND DESIGN – CONTRACT AMENDMENT

A RESOLUTION of the Board of Commissioners of the Housing Authority of the City of Tacoma

**Whereas,** On March 23, 2011 The Board of Commissioners (BOC) of Tacoma Housing Authority (THA) authorized the Executive Director to award a contract with Buffalo Design for Architectural and Engineering Services for THA's Administrative spaces;

**Whereas,** The first focus of work was the 902 South L Street building, first floor which was completed in 2012;

**Whereas,** The second focus of the work is the 902 South L Street Building, second floor;

**Whereas,** The current contract for the work through Design Development is \$49,100.

**Whereas,** The total project budget is \$1,100,000

**Whereas,** The total amount for design and engineering is \$134,000.

***Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington as follows:***

Approve Resolution 2014-7-23 (1) authorizing the Executive Director to increase the not to exceed contract amount by \$84,900 to a total amount not to exceed of \$134,000 to cover the additional A&E work.

**Approved: July 23, 2014**

  
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Greg Mowat, Chair