



TACOMA HOUSING AUTHORITY

RESOLUTION 2014-3-27 (4)

DATE: March 27, 2014
TO: Board of Commissioners
FROM: Michael Mirra, Executive Director
RE: Amendment to Contract for Pest Control Services

Background

On October 25, 2010 THA signed a contract with Sprague Pest Control for providing pest control services at properties owned and operated by THA. The original contract was for \$50,000. Amendment No. 1 on May 14, 2013 increased the contract by an additional \$50,000, increased the fees for services provided and extended the Contract Term until October 23, 2013. All of this conformed to THA's procurement process.

Since the contract's amendment, THA's need for bed bug control has increased the cost of our normal pest control services for this contract. We were not anticipating these additional costs when the first amendment was executed. Therefore, due to the increase of costs, it is necessary to increase the contract an addition \$50,000, and extend the term of the contract to expire on October 23, 2014.

This resolution will give THA's Executive Director authorization to sign Amendment No. 2 that will increase the contract an additional \$50,000 and extend the term of the Contract to October 24, 2014. This contract will now have a Not to Exceed, \$150,000 amount. THA will be going out for bid on a new contract and will have a new contract in place by the time this Contract is due to expire.

Recommendation

Approve Resolution 2014-3-27(4) (i) authorizing the Executive Director to negotiate, and if those negotiations are successful, to execute an amendment of the existing contract with Sprague Pest Control to increase the contract value to \$150,000 and extend the contract term to October 23, 2014; (ii) ratifying expenditures to date under this contract..



TACOMA HOUSING AUTHORITY

RESOLUTION 2014-3-27 (4)

AMENDMENT TO CONTRACT FOR PEST CONTROL SERVICES

WHEREAS, Tacoma Housing Authority started the procurement process for the pest control services on August 17, 2010;

WHEREAS, The contracts was signed in October 25, 2010 and was for a duration of one (1) year with an option for four (4) one year extensions;

WHEREAS, The Contract was amended, with Amendment No. 1 on May 14, 2013 for an additional \$50,000, increasing the fees and extending the Contract Term with a new expiration date of October 13, 2013;

WHEREAS, The current contract term with Sprague Pest Control has now expired and THA is exercising its option to extend the contract one additional year, making the new expiration date of October 23, 2014;

WHEREAS, The current Contract expended exceeds the amount of the Contract by \$14,756 and this resolution will ratify this expended amount;

WHEREAS, The current Contract with Sprague Pest Control cannot exceed \$100,000; and

WHEREAS, The accumulative budget from services rendered are exceeding the \$100,000 limit authorized by the Executive Director;

Resolved by the Board of Commissioners of the Housing Authority of the City Of Tacoma, Washington, that:

1. The Executive Director be authorized to negotiate, and if those negotiations are successful, to execute an amendment to the existing Sprague Pest Control Services contract to increase the contract value to \$150,000 and extend the contract term to October 23, 2014.
2. The Board ratifies expenditures to date under this contract.

Approved: March 27, 2014



Greg Mowat, Chairman