



TACOMA HOUSING AUTHORITY

RESOLUTION 2016-09-28 (4)

Date: September 28, 2016
To: THA Board of Commissioners
From: Michael Mirra
Executive Director
Re: Architectural and Engineering Services Crisis Recovery Center and Master Plan
Arlington Drive

This Resolution would authorize THA's Executive Director to negotiate and execute a contract for architectural and engineering services for the Crisis Recovery Center and master plan for Arlington Drive property to SMR Architects.

Background

Pursuant to Board Resolution 2016-09-28, THA will explore the development of a Crisis Residential Center at Arlington Drive. Staff and its partners are presently consulting with neighbors and community representatives. It will carefully consider community comment before any final commitment. It will also convene advisory committees of community members to consult about design and operations of the facility.

The City of Tacoma and Pierce County will be the primary source of funds for this development, including the design expenses. THA and the City are negotiating a development agreement to provide this funding. THA will not sign a contract with the architect until that agreement is signed.

On August 5, 2016, THA staff issued a Request for Proposals (RFP) from firms interested in providing architectural and engineering services for the Crisis Recovery Center and to master plan the Arlington Drive properties.

We posted the Request for Proposals on Washington Electronic Business Solutions (WEBS) and THA's website on August 5, 2016.

Five (5) firms responded to the RFP by the date of August 29, 2016. All proposals were responsive and responsible. A review team comprising of THA staff, staff from the City of Tacoma and community stakeholders reviewed and scored the proposals. The committee completed the first stage of the review process and determined that three (3) firms would advance to the second stage of the review with oral interviews. A maximum of 100 points were available. Points were organized into four primary sections, with proposals scored on several factors, including:



TACOMA HOUSING AUTHORITY

RESOLUTION 2016-09-28 (4) (Architectural and Engineering Services Crisis Recovery Center and Master Plan Arlington Drive)

A **RESOLUTION** of the Board of Commissioners of the Housing Authority of the City of Tacoma

WHEREAS, On August 5, 2016, Tacoma Housing Authority (THA) Staff issued a Request for Proposals (RFP) from firms interested in providing architectural and engineering services for the Crisis Residential Center Project and to master plan the Arlington Drive property; and

WHEREAS, The RFP was posted on the Washington Electronic Business Solutions and THA's websites on August 5, 2016; and

WHEREAS, Five firms submitted proposals by the deadline of August 29, 2016, all were deemed responsive and responsible; and

WHEREAS, An evaluation team, comprised of THA staff and community stakeholders reviewed and scored the proposals according to evaluation criteria listed in the RFQ; and

WHEREAS, The evaluation team voted unanimously in favor of awarding contracts to the firm of SMR Architects;

WHEREAS, THA and the City of Tacoma are negotiating development agreement by which the City will cover the costs of development of the Crisis Residential Center, including the costs of design, now, therefore, be it

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington as follows:

Once THA and the City of Tacoma execute a development agreement by which the City will cover the costs of development of the Crisis Residential Center, including the costs of this contract for architectural and engineering services, THA's Executive Director is authorized to negotiate, and if those negotiations are successful, execute a Contract with SMR Architects for architectural and engineering services for the Crisis Residential Center at Arlington Drive in an amount not-to-exceed of \$300,000. If staff is unable to negotiate a contract with that firm, authorize THA's Executive director to negotiate and award a contract with the second highest ranking firm of Buffalo Design.

Approved: September 28, 2016



Dr. Arthur C. Banks, Chair