



TACOMA HOUSING AUTHORITY

RESOLUTION 2015-6-24 (5)

DATE: June 24, 2015
TO: Board of Commissioners
FROM: Michael Mirra, Executive Director
RE: HVAC for Maintenance and Repair to Holaday Parks, Inc.

Background

This resolution will authorize the executive director to negotiate, and if those negotiations are successful, to execute a contract with Holaday Parks for routine heating, ventilation and air conditioning (HVAC) maintenance and repair on all THA properties.

On May 22, 2015, Tacoma Housing Authority (THA) staff issued a Request for Proposal (RFP) for these services. With the assistance of BCE Engineers as THA's consultant developing the specifications, we meant this procurement to seek more extensive work including quarterly routine maintenance.

The proposals were due on June 16, 2015. THA received four (4) proposals. On June 22, 2015, the evaluation committee met and reviewed all four (4) proposals. The evaluation committee determined that Holaday Parks' proposal was the top proposal based on price and other factors. It should be noted that Holaday Parks also had the previous contract. The scoring of the RFPs received is as follows:

Total Scores	Criteria 1	Criteria 2	Criteria 3	Criteria 4	Criteria 5	Criteria 6	Total
	Organizational Capacity	Personnel Experience	Approach & Response	References	Betterments	Fees Structure	Points
MAXIMUM SCORE	10	20	35	5	15	30	315
FIRM NAME							
Acco	21	47	81	12	28	75	264
PFS Mechanical	19	45	83	12	23	59	241
Holaday Parks	26	52	88	12	24	88	290
Auburn Mechanical	20	51	93	13	32	50	259

The evaluation committee recommends that THA award the HVAC contract to Holaday Parks, Inc., in the amount of \$150,000 which should cover the first year of services and repairs.

Recommendation

Approve Resolution 2015-6-24 (5) authorizing THA to award the contract to Holaday Parks, Inc. in the amount of \$150,000.



TACOMA HOUSING AUTHORITY

RESOLUTION 2015-6-24 (5) HVAC PROCUREMENT

A RESOLUTION of the Board of Commissioners of the Housing Authority of the City of Tacoma

WHEREAS, Tacoma Housing Authority (THA) issued a Request for Proposal on May 22, 2015, for the Maintenance Repair of the Heating, Ventilating and Air Condition (HVAC) for all properties owned and managed by THA; and

WHEREAS, The proposals were due on June 16, 2015; and

WHEREAS, THA received four (4) proposals for the contract; and

WHEREAS, The THA evaluation committee reviewed the four (4) proposals; and

WHEREAS, The THA evaluation committee has met and recommends that Holaday Parks, Inc. be awarded the contract; now, therefore, be it

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington as follows:

Authorizes THA's Executive Director to negotiate, and if those negotiations are successful, to execute a new contract with Holaday Parks for HVAC routine maintenance and repair on all properties owned and managed by THA.

Approved: June 24, 2015



Stan Rumbaugh, Chair