



# TACOMA HOUSING AUTHORITY

## BOARD OF COMMISSIONERS MEETING MINUTES STUDYSESSION FRIDAY, December 2, 2011

The Commissioners of the Housing Authority of the City of Tacoma met in Study Session at 902 South L Street, Tacoma, WA at 12:00 PM on Friday, December 2, 2011.

### 1. CALL TO ORDER

Interim Chair Rumbaugh called the meeting of the Board of Commissioners of the Housing Authority of the City of Tacoma (THA) to order at 12:05 PM.

### 2. ROLL CALL

Upon roll call, those present and absent were as follows

#### PRESENT

#### ABSENT

#### Commissioners

Janis Flauding, Chair  
Greg Mowat, Vice Chair

Ken Miller, Commissioner  
Arthur Banks, Commissioner (Arrived at 12:25 PM)  
Stanley Rumbaugh, Commissioner

#### Staff

Michael Mirra, Executive Director  
Christine Wilson, Executive Administrator  
April Black, REMHS Director  
Nancy Vignec, Community Services Director  
Barbara Tanbara, Human Resources Director  
Ken Shalik, Finance Director  
Todd Craven, Administration Director

Interim Chair Rumbaugh declared there was not a quorum present at 12:06 PM.

### 3. REVIEW OF PROPOSED 2012 BUDGET

Executive Director Mirra led the budget discussions directing the board to the updated budget memo outline. Commissioner Miller and Rumbaugh asked about positions not filled for the 2012 budget and services not delivered without these positions. Director Black explained that she re-organized her department due to these cuts and will closely monitor the delivery issues associated with the

cuts. Commissioner Rumbaugh requested this issue be considered a trial measure and re-evaluated in six months. ED Mirra stated that staff will also look at our resident manager program as an option to creating efficiencies without these staff positions.

**4. NEW BUSINESS**

**4.1 THA RESOLUTION 2011-12-2 (1), EXTENSION OF HARBORVIEW MANOR HAP CONTRACT**

**WHEREAS**, Tacoma Housing Authority has a project-based voucher housing assistance payments contract with ABHOW to provide affordable housing for low-income seniors in Harborview Manor.

**WHEREAS**, the terms of contract must be amended;

**WHEREAS**, the length of the contract must be extended;

**WHEREAS**, the contract must be assigned to another entity.

*Resolved by the Board of Commissioners of the Housing Authority of the City Of Tacoma, Washington, that:*

Approve Resolution 2011-12-2 (1) authorizing the Executive Director to sign a contract extension for Harborview Manor HAP contract.

Upon roll call, the vote was as follows:

AYES: 3  
NAYS: None  
Abstain: None  
Absent: 2

**Approved:** December 2, 2011

\_\_\_\_\_  
Janis Flauding, Chair

**5. ADJOURNMENT**

There being no further business to conduct, Commissioner Miller moved to adjourn, and Commissioner Banks seconded the motion. Meeting adjourned at 12:45 PM.

**APPROVED AS CORRECT**

**Adopted:** December 14, 2011

\_\_\_\_\_  
Janis Flauding, Chair