



TACOMA HOUSING AUTHORITY

RESOLUTION 2010-12-15 (1)

Date: December 15, 2010
To: THA Board of Commissioners
From: Michael Mirra
Executive Director
Re: Amending THA Policy G-05 Exercising and Delegating Executive Director Authority

Background

THA has a policy governing the Executive Director's exercise and delegation of his or her authority. THA Policy G-05. This policy states the authority of the Executive Director; it authorizes him or her to delegate his authority; and it states how THA can make a decision in the rare instance when the Executive Director is not available. Funders and other financial partners have sometimes required us to send them a copy of this policy when we have asked them to rely on signatures other mine.

This is a good time to refresh and update this policy. I attach a redlined copy of the policy showing the changes I ask the Board to adopt. There are two changes:

- One change would add the Director of Real Estate Development to the succession of directors who can act in narrow circumstances during those rare instance when the Executive Director is not available to make a decision.
- Another change would update the title of Director of Finance and Administration and the title of the Director of Real Estate Management and Housing Services.

Recommendation

I recommend that the Board adopt this resolution.



TACOMA HOUSING AUTHORITY

RESOLUTION 2010-12-15(1)

AMENDING THA POLICY G-05 PERTAINING TO THE EXERCISE AND DELEGATION OF THE EXECUTIVE DIRECTOR'S AUTHORITY

A RESOLUTION of the Board of Commissioners of the Housing Authority of the City of Tacoma

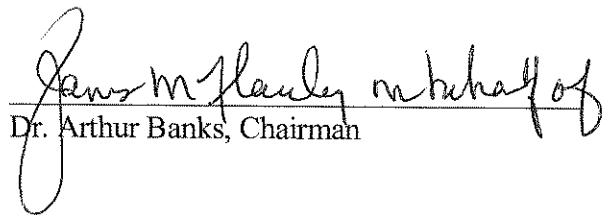
Whereas, THA Policy G-05 governs the Executive Director's exercise and delegation of authority.

Whereas, this policy needs some updating in the manner set forth in the attached redlined version. These changes add the Real Estate Development Director to the succession of directors who can act for the Executive Director in narrow circumstances when he or she is not available. The changes also update the titles of the Director of Finance and Administration and the Director of Real Estate Management and Housing Services.

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington as follows:

1. THA Policy G-05 is amended in the manner set forth in the attached redlined version.

Approved: December 15, 2010


Dr. Arthur Banks, Chairman