



TACOMA HOUSING AUTHORITY

RESOLUTION 2008-01-23 (2)

DATE: January 23, 2008

TO: Board of Commissioners

FROM: Michael Mirra
Executive Director

RE: Authorization to Submit Neighborhood Networks Grant Application

Background

On December 11, 2007, the Department of Housing and Urban Development (HUD) issued a Notice of Funding Availability (NOFA) for the Neighborhood Networks grant. Tacoma Housing Authority is eligible to apply for \$200,000 for a three-year grant. Grant applications are due February 15, 2008.

The Neighborhood Networks program uses community technology centers to provide computer and Internet access for public housing residents and Housing Choice Voucher participants. It offers comprehensive services designed to help participants achieve long-term economic self-sufficiency. THA established its Neighborhood Networks program with a \$400,000 HUD grant and enhanced the program through an additional \$200,000 grant. THA plans to further expand its Neighborhood Networks program by:

- ▶ Creating a computer lab at the 2300 block of Hillside Terrace.
- ▶ Offering basic computer instruction for adults at four public housing Neighborhood Networks sites.

The Housing Authority's Neighborhood Networks grant budget includes: funding for a project coordinator; employment for residents in workstudy positions as computer lab technicians; long distance travel for staff to attend Neighborhood Networks training conferences; physical improvements; THA administrative costs and contracts with subgrantees.

The Neighborhood Networks grant budget is outlined below. The budgeted amounts may change during the planning process with residents and other program partners.

<u>Proposed Activity</u>	<u>(1 YEAR)</u> <u>Amount</u>	<u>(3 YEARS)</u> <u>Amount</u>
<u>PERSONNEL</u>		
Program Coordinator (.33 FTE) (Includes fringe at 37%)	\$22,666	\$68,000
<u>RESIDENT WORKSTUDY EMPLOYMENT</u>		
Computer lab technician assistant	\$ 3,333	\$10,000
<u>LONG DISTANCE TRAVEL</u>	\$ 1,666	\$ 5,000
<u>PHYSICAL IMPROVEMENTS</u>	\$ 6,666	\$20,000
<u>UPDATE COMPUTERS AND SOFTWARE</u>	\$ 3,333	\$10,000
<u>ADMINISTRATIVE COSTS</u>	\$ 6,666	\$20,000
<u>CONTRACTS WITH SUBGRANTEES</u>		
Basic computer skills instruction	\$15,000	\$45,000
Computer lab maintenance and technical support	\$ 4,000	\$12,000
<u>EVALUATION</u>	\$ 3,333	\$10,000
TOTAL	\$66,664	\$200,000

Recommendation

Approve Resolution 2008-1-23 (2) authorizing the Executive Director to submit a HUD Neighborhood Networks grant application with a proposed budget of \$200,000 for a three-year term to provide basic computer skills instruction and expand computer and Internet access for public housing residents and Housing Choice Voucher participants. This resolution also authorizes the Executive Director to negotiate and execute any necessary contracts and agreements if THA should receive the grant.



TACOMA HOUSING AUTHORITY

RESOLUTION 2008-01-23 (2)

AUTHORIZATION TO SUBMIT NEIGHBORHOOD NETWORKS GRANT APPLICATION

Whereas, On December 11, 2007, the Department of Housing and Urban Development (HUD) issued a Notice of Funding Availability (NOFA) for the Neighborhood Networks grant;

Whereas, The NOFA specifies that Tacoma Housing Authority ("Authority") is eligible to apply for \$200,000 for a term of three years;

Whereas, The Authority plans to expand its Neighborhood Networks program by adding a computer lab at the 2300 block of Hillside Terrace;

Whereas, The Authority plans to provide life basic computer skills training for public housing residents and Housing Choice Voucher participants through the Neighborhood Networks program;

Whereas, The Authority has developed a preliminary budget of \$200,000 for the provision of Neighborhood Networks program components;

Resolved by the Board of Commissioners of the Housing Authority of the City of Tacoma, Washington:

1. That the Executive Director of the Tacoma Housing Authority submit a HUD Neighborhood Networks grant application with a proposed budget of \$200,000 for a three-year term to provide basic computer skills training and expand computer and Internet access for public housing residents and Housing Choice Voucher participants. The Executive Director is also authorizes to execute contracts and agreements with HUD as necessary should HUD grant THA the money.
2. That, if THA gets the grant money in adequate amounts, the Executive Director is authorized to negotiate and execute a contract with Pacific Peaks Girl Scouts and Northwest Leadership Foundation for services under the grant, if those negotiations are successful to execute contracts. If those negotiations are not successful, the Executive Director may negotiate and execute a contract with the other candidate or issue another RFP.

Approved: January 23, 2008


Greg Mowat, Chairman



TACOMA HOUSING AUTHORITY

CERTIFICATE

I, the undersigned, the duly chosen, qualified and acting Executive Director of the Housing Authority of the City of Tacoma (the "Authority") and keeper of the records of the Authority,

CERTIFY:

1. That the attached Resolution No. 2008-01-23 (2) (the "Resolution") is a true and correct copy of the resolution of the Board of Commissioners of the Authority as adopted at a meeting of the Authority held on the 23rd day of January 2008, and duly recorded in the minute books of the Authority.

2. That such meeting was duly convened and held in all respects in accordance with law, and, to the extent required by law, due and proper notice of such meeting was given; that a quorum was present throughout the meeting and a majority of the members of the Board of Commissioners of the Authority present at the meeting voted in the proper manner for the adoption of the Resolution; that all other requirements and proceedings incident to the proper adoption of the Resolution have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this Certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 23rd day of January 2008.

Michael Mirra, Executive Director
Tacoma Housing Authority